

### Our Services

Our Services start the moment we receive your request. Our well-trained staff starts to make a real effort to find you the best candidates by heading to the following:

1-Our updated Data Base.

2-Advertisement in the local newspaper & at our web site.

3-Contact with some Government & non-Government organizations.

4-Head Hunting.

All the received (CV's) is to be prepared & reorganized in a very neat way,

Backed and sent to your end by express courier or e-mail within a very short period and with accordance to your urgent demand.

We expect to receive a feedback from your client end, concerning those applications, your opinion, comments & a shortlist for the most proper candidates for Interview.

We'll make all the necessary arrangements for your client representatives while conducting the interviews in our office in Amman.

Then we work on the visa follow up with Saudi consulate for the selected candidates until their deployment to your end. (Target recruitment co. authorized by the Saudi consulate)

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### **Special Recruitment Assignments**

Over the past 15 years we have delivered a large number of special assignments for clients, from running advertising campaigns, confidential headhunting or executive search and selection assignments to devising recruitment strategies. We are experienced in handling start-up situations as well as dealing with complex recruitment processes.

### **Visa follow up Services**

For almost 10 years we have been authorized by Saudi consulate for visa follow up on behalf the candidates & companies for the following categories:

1- Business Visit Visa

2- Employment Visa

3- Extension of Exit/Re-Entry Visa

4- Family Visit Visa

5- Residence Visa

6- Temporary Work visa

7- Adding a Newborn to a Saudi Residence Card

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### Online Services

A quick and practical method for conducting online interviews with prospects, candidates and employees.

For your convenient and in order to save your time we have launched online meeting video conference service, an easy way to conduct online web conferencing with video and audio services,

As you can conduct the personal interview with the short listed candidates directly from your office.