

***JOB***

## VACANCY

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-	Involved from initial bid to client handover.	□
-	Lead & manage the tender/estimation department along with cost control team from receiving the i	
-	Liaise with	Procurement
-	Study, analyse and evaluate tender documents technically and commercially for Hard and Soft Se	□ and Soft Se
-	Lead and manage proposals and marketing to develop high-quality end products, including client p	□ ing client p
-	Enquire, consult and coordinate with client & consultant representatives for specification	□ technical
-	Prepare technical and commercial proposal as per RFP requirements like Tender Executive Summ	□ Executive Summ
-	Liaise with the Procurement department to negotiate with approved vendors / suppliers and subcon	□ and subcon
-	Finalize estimation of all direct and indirect costs and consolidates tender documents for	□ management
-	Provide all the necessary project clarifications/ information upon project award to the Project Mana	□ Project Mana
-	Generate regular reports status highlighting progress on concerned tenders.	□
-	Prepare and generates weekly, monthly progress reports highlighting tender wins/ losses (indicatin	□ (indicatin
-	Cost controlling & Monitoring for projects budgets and well dealing with company's systems.	
-	He performs any other work assigned to him by the line manager and falls within the nature of his v	

### Qualifications and Requirements:

- Bachelor's degree in Civil Engineering with Minimum of 10+ years' experience in civil construction

- ## Job Details:

- If you are interested please send your cv to**

[eng@targetjo.com](mailto:eng@targetjo.com)

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