

معمدون لانجاز تأشيرات العمل وتصديق الشهادات لقنصلية المملكة العربية السعودية

VACANCY	JOB
---------	-----

يرجى المابلغ بانك قرأت الماعلان عن طريق موقع شركة المهدف للتوظيف

Company	A leading
---------	-----------

Contracts Manager

1. CORE PURPOSE OF THE JOB:

Directs and manages the preparation and administration of contracts required by the Leasing Department.

2. AREAS OF RESPONSIBILITY:

- Contracts development

- Contracts preparation and administration

- Contracts negotiations

- Staff supervision

3. CORE FUNCTIONAL ACTIVITIES:

manages contracts for the leasing department; develops goals, objectives, policies and procedures; request for proposals and ensures adherence to laws, ordinances, policies, rules and regulations.

e monitoring of all contracts, implements and maintains contracting policies and procedure, to include providing instructions, training and documents templates for use by department personnel.

3. Directs the negotiation of contracts and amendments, and approves or secures authorized approval.

and contracting statutes; drafts rules and regulations with a coordination with the legal department for adoption by the department; monitors KSA legislation and regulations affecting contracts.

reements, resolution of contract disputes / protests and related matters; revises, develops and negotiates contracts; monitors contracts to ensure compliance with legal and contract requirements.

6. Ensures service provider is in compliance with legal requirements related to insurance requirements of KSA laws and regulations.

7. Analyzes contract performance using historical data and performance benchmarks.

8. Advises and guides management to resolve problems and recommends solutions that affect the department's ability to conform to contracts.

9. Provides leadership and direction to subordinate staff.

10. Performs other duties as assigned.

4. COMPETENCIES:

- Communication skills

- Negotiation skills

- Contract Writing skills

- Legal & Commercial



If you are interested please send your cv to

Edu@Targetjo.com

ملاحظة هامة - جميع الاعلانات - بقسم الوظائف الحالية في الاردن

ننشرها كما تردنا من الشركات المعلنة او من المواقع الاخبارية دون تحمل اى مسؤولية

(لمتابعة اخر الاعلانات ولما باول يرجى مراجعة موقعنا كل نصف ساعة حيث يتم تحديث الاعلانات وبشكل مستمر كل نصف ساعة)

TARGETJO

ادعوا اصدقائكم للاشتراك معنا لتصل جميع اعلانات التوظيف الى بريدكم الالكتروني مباشرة