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<b>JOB</b>	<b>VACANCY</b>
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<b>Job Title:</b>	Group Financial
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<b>Division:</b>	Finance.
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<b>Immediate Subordinates:</b>	Accounting team
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<b>Job Purpose:</b>	Accountable for
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<b>Duties &amp; Responsibilities:</b>
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<b>Main Duties:</b>
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- Accomplishes finance human resource strategies by determining accountabilities; communicating

- Develops finance organizational strategies by contributing financial and accounting information, and
- Establishes finance operational strategies by evaluating trends; establishing critical measurements
- Develops organization prospects by studying economic trends and revenue opportunities; projecting
- Develops financial strategies by forecasting capital, facilities, and staff requirements; identifying mo
- Monitors financial performance by measuring and analyzing results; initiating corrective actions; m
- Maximizes return on invested funds by identifying investment opportunities; maintaining relationshi
- Reports financial status by developing forecasts; reporting results; analyzing variances; developin
- Updates job knowledge by remaining aware of new regulations; participating in educational opport
- Accomplishes finance and organization mission by completing related results as needed.

#### Administrative Duties:

- Participate from the section side, with HR in the selection of departmental staff.
- Motivate and train the section staff.
- Review performance of staff and determine consequent training needs.
- Monitor attendance and punctuality of department staff and coordinating with HR on the

#### Person Specifications:

##### Education:

- Bachelor's degree in Finance/ Accounting
- Qualified Chartered Accountant

##### Languages:

- Excellent in spoken/written English

##### Experience:

- 15 years of finance/ accounting/ auditing experience.

## Functional

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- Financial Management.
- Strategic Planning
- Quality Management
- Forecasting
- Controls & procedures
- Technical accounting

## Behavioral

- Management
- Staff development
- Leadership

## Analytical

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- Organized
- Time Management
- Problem Solving/Analysis.

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